

Hanging Sign Labor

35th ISS

David L. Lawrence Convention Center

Pittsburgh, PA

March 19-22, 2019

Discount Deadline

Monday March 4, 2019

All orders MUST have a credit card on file.

ALL HANGING SIGNS MUST BE APPROVED BY PARAMOUNT

Hanging Sign Labor



INSTRUCTIONS

- All ceiling rigging must conform to Show Management rules and regulations and facility limitations.
- All overhead hanging must be installed, and removed by Paramount. Please refer to the Paramount Terms and Conditions found in the Exhibitors Services Manual as it relates. Please complete the enclosed Labor Order Form for labor to assemble your hanging sign.
- Set up instructions must be provided for signs needing assembly.
- Hanging anchor points must be pre-fabricated and ready for use.

WAREHOUSE DEADLINE:

Overhead hanging signs are to be sent in separate containers directly to advance warehouse using the enclosed Hanging Sign Labels. This container MUST arrive no later than **Monday, March 18, 2019**. If you will have any issues with your shipment arriving by this date please contact Dave Leckich at 314-621-6677. If these procedures are not followed, Paramount cannot guarantee the hanging of your sign.

- If any hang point supports over 250 lbs., notify Paramount immediately for special authorization. For signs that require CHAIN HOIST, TRUSS RENTAL OR STRUCTURAL RIGGING, please contact Paramount.

SIGN DESCRIPTION, SIZE & WEIGHT

- For signs other than banners, include blueprint or drawing with detailed information so hanging anchor points may be determined.

Type: Cloth Banner _____ Metal or Wood _____ Other _____

Shape: Square _____ Triangle _____ Rectangle _____ Other _____

Size: Height _____ Length _____ Width _____

Weight of Sign: _____

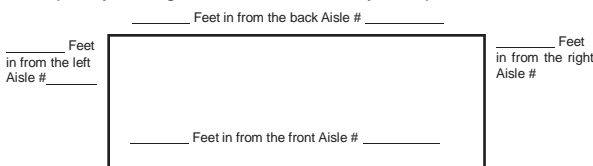
Does Your Sign Require Electricity _____ Assembly _____

Is Your Sign Designed to Rotate? _____ Yes _____ No

Are you sending your sign to: advance warehouse or showsite

PLACEMENT DIAGRAM

- Use diagram below to represent your booth space. Indicate how far in from each boundary you would like your sign placed.
- The ceiling structure and relation to the support beams may require your sign to be moved from your specified location.



Number of feet from floor to top of sign: _____

EQUIPMENT AND LABOR RATES TO HANG SIGNS

Straight Time

8:00AM.- 4:30PM Monday through Friday

Overtime

4:30PM – 8:30PM Monday through Friday, and all holidays.

Crew Size - MINIMUM of three people

Materials

Cable, clamps, etc. additional and charged accordingly

Equipment with Crew

- Rates are per lift and crew per hour
- One hour minimum per lift/crew - lift/crew thereafter is charged in half (1/2) hour increments

Condor/Boom Condor with crew (up to 200 lbs lift capacity)

	Straight Time	Over Time
Advance Price	\$425.00	\$600.00

Additional Crew Assembly Labor (Per person / Per hour)

	Straight Time	Over Time
Advance Price	\$75.00	\$112.50
Standard Price	\$97.50	\$146.25

Installation Estimate only

Approx Hours _____ Hourly Rate _____ Total Estimated Cost _____
@ _____ = _____
Date: _____ Time: _____

Dismantle Estimate only

Approx Hours _____ Hourly Rate _____ Total Estimated Cost _____
@ _____ = _____

Supervision for assembly and disassembly of overhead hanging sign can be provided by Paramount, or by your company representative, display house, independent or lighting contractor.

Please indicate method of supervision you require for assembly/ disassembly:

- _____ Paramount
_____ Exhibitor Personnel
_____ Display House

Additional crew and/or equipment will be used if the supervisor deems it necessary to safely complete the installation and/or dismantling of a job and it will be charged accordingly.

Company Name: _____ Booth#: _____

Email: _____ Phone: _____

Paramount Convention Services Phone: 314-621-6677

Online ordering: www.paramountcs.com/exhibitorservices